

## 2019 TOUR RESERVATION FORM

TOUR NAME: \_\_\_\_\_ DEPARTURE DATE: \_\_\_\_\_

PLEASE CLEARLY PRINT YOUR FULL LEGAL NAME (first/middle/last) as it appears on your government issued ID.

### GUEST # 1

First: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_

Gender:  Male  Female Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Nickname: \_\_\_\_\_

### GUEST # 2 (Only if Same Address as Guest #1)

First: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_

Gender:  Male  Female Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Nickname: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Cross Street: \_\_\_\_\_ Gate Code: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ Cell Phone: (for emergencies) ( ) \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Documents Delivery:  E-mail  US mail

**PICK-UP ADDRESS (if different from above):** \_\_\_\_\_

**EMERGENCY CONTACT: Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Special Needs on Tour:** (Dietary, Medical, Altitude, etc.) \_\_\_\_\_

**AFC MUST be notified in advance if you are bringing a wheelchair or motor scooter with you on tour:**  wheelchair  scooter

**LAND ONLY:**  I/we will make my own flight arrangements and WAIVE HOME SHUTTLE SERVICE.

**DEVIATIONS: I/We will be extending or deviating from the published Itinerary (\$50 extra pp):**  YES  NO

**PREFERENCES (Check):**  Sharing room with \_\_\_\_\_  Single at additional cost

Request share with another single (See Single Traveler Policy)  Adjacent Rooms w/ \_\_\_\_\_  Smoking room

I/We wish to request:  One Bed  Two Beds  Bars in shower/bath  HANDICAP Room (**ONE BED**)

**AIR Seat Requests:**  Window  Window & Adj.  Aisle & Adj.  Aisle  Aisle & Across

*Note - Seating assignments are on "request only" and are assigned "as available" by the carrier and are not guaranteed.*

**TSA Pre-Check/Known Traveler:** Guest #1 \_\_\_\_\_ **TSA Pre-Check/Known Traveler:** Guest #2 \_\_\_\_\_

**Request wheelchair(s) at airports:**  No /  Yes for Guest #1  Guest #2  needed for: Mobility issues  Ease of Transport

### **FILL IN CREDIT CARD INFORMATION BELOW TO HAVE A PAYMENT CHARGED**

**FORMS OF PAYMENT:** AFC prefers payment by personal check. However, we also accept Visa, America Express, MasterCard and Discover.

Credit Card #: \_\_\_\_\_ Cardholder: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ CID/Security Code: \_\_\_\_\_ Amount to Charge: \$ \_\_\_\_\_ Date to Charge: \_\_\_\_\_

**NOTE: AFC MUST RECEIVE THIS SIGNED form before your Final Documents can be mailed out!**

### **TRAVEL INSURANCE - Includes Trip Cancellation, Interruption, Medical, & Baggage Insurance: (Please Check)**

Yes, I/we wish to purchase the optional Travel Insurance (Ask AFC for detailed brochure). (Confirmation # \_\_\_\_\_)

No, I/we do not wish to purchase any form of Travel Insurance, and I/we assume full responsibility for all penalties and administrative charges should I/we cancel for any reason.

Yes, I/we understand that we **MUST be medically fit to travel (both physically and mentally)** at the time we sign up and deposit for this trip; otherwise the insurance coverage will be void.

Yes, I/we understand that we must notify AFC **WITHIN 72 HOURS** of a medical problem in order for the cancellation clause to be valid.

Yes, I/we understand we are reserving (not purchasing) the airfare at this time. Actual purchase of this airfare will occur after final payment which is typically 75 days prior to departure.

Yes, I/we understand and consent to the possibility that the air taxes, fuel surcharges, and currency exchange may increase after deposit (see back).

Please **BE SURE sign off** that you have read & understand: **Travel Insurance Offer + Terms & Conditions of Booking as stated on reverse side.**

\_\_\_\_\_  
CLIENT SIGNATURE REQUIRED

\_\_\_\_\_  
DATE

(PLEASE SEE REVERSE)

# TERMS AND CONDITIONS PLEASE READ CAREFULLY

**DEPOSITS/ PAYMENTS:** A **\$350 per person** deposit is due at the time of booking (may vary for partner operated and/or holiday tours) Note that a second deposit of \$500 per person is due 135 days prior to departure. Your payment schedule will be mailed to you with your invoice.

**FINAL PAYMENT DUE:** 75 Days prior to departure (90 days for Holiday tours). If booked after final payment, the airfare portion of the tour may increase. AFC accepts Check, MasterCard, VISA, AMEX and Discover Card.

**Note:** To qualify for AFC's CASH early booking discount (when applicable), your 2nd deposit and final payment must be paid by cash or check. Credit cards are still accepted for initial deposits. If you choose to use your credit card for all payments, the cash early booking discount will not apply.

**CANCELLATION POLICY:** The following refund schedule applies to all AFC operated tours (penalties vary for partner operated tours and/or holiday tours).

**Note:** Travel Insurance will cover this cost if you cancel for a covered reason.

Up to 180 days:	\$100 per person penalty
179-76 days:	\$250 per person penalty
75-60 days:	75% Refunded of Full Price, less any non-refundable air, train, or theater tickets
59-30 days:	50% Refunded of Full Price
29-15 days:	25% Refunded of Full Price
14 days or less:	No Refund

## FOR AFC CHARTERED RIVER CRUISES:

If cancelled any time prior to Final Payment, a **\$500 p.p. penalty** will apply. See specific Terms & Conditions for cancellation schedule details.

## FOR TRAVEL PARTNER PROGRAMS & CRUISES:

**Additional penalties will apply and vary per travel partner** (please call for details). For GATE 1 operated tours, a **\$300 p.p. non-refundable deposit is required**. AFC will impose an additional **\$250 p.p. fee**, plus any air penalties that may apply. AFC's refund schedule will apply to the remaining amount.

AFC Tours must be notified of all cancellations IN WRITING. Date of cancellation is considered to be the first business day that AFC receives this written notice. Name changes, transferring to a different tour or departure date are considered cancellations and are subject to AFC cancellation policies. AFC strongly recommends you purchase cancellation, medical, & baggage insurance for your vacation. Call AFC for details.

**HOME PICK-UP AIRPORT SERVICE** is included on AFC operated tours and on air/sea cruises over \$2099 p.p. It is based on transferring you to & from your nearest gateway airport using one of the metro airports listed. Additional charges will apply to customers who live outside our pick-up areas but still desire this valuable service. The extra charge will be quoted at time of booking. If you choose not to use this service, \$50 p.p. credit will apply (land tours only).

## CHANGES, DEVIATIONS & EXTENSIONS:

AFC Vacations is happy to assist you with any changes to our Land/Air package. However, a booking of this type requires additional staff time & telephone calls. Therefore, a \$50 p.p. non-refundable change fee will be assessed for the initial change, deviation or extension, in addition to any other supplier charges. \$25 p.p. will be charged for any further changes.

**PASSPORTS:** All U.S. citizens are **REQUIRED** to have a valid U.S. passport for ALL Cruises & International Tours. It is recommended your passport be valid for 6 months beyond your scheduled return date.

**AIR & FUEL TAXES:** All clients understand that the airline tickets or air tours they are purchasing are subject to supplemental price increases after the date of purchase due to additional charges imposed by a supplier or government. They acknowledge that they may be charged additional sums by AFC to offset increased fees, fuel surcharges, taxes, fluctuations in foreign exchange markets, or any combination thereof. They hereby consent to any post-purchase price increases and authorize AFC to charge their credit card for such additional amounts.

**BAGGAGE:** AFC includes the airline fee for one checked bag per person (on AFC operated LAND TOURS ONLY) at \$25 p.p. each way maximum (dimensions **34"x18"x10" for a combination of no more than 62 linear inches, and weight not to exceed 50 lbs.**) Overweight charges are not included and may be up to \$75. Airlines allow one carry-on luggage + one personal item per person (both you must carry). Hotel portage for one suitcase per person is included. A charge of \$6 per hotel will be collected by the tour manager if a 2nd piece is checked. NOTE: if airlines decide to begin charging a "seat fee" to reserve a seat in advance, this is not included in the price of your tour at this point. AFC will collect this fee from you if you decide to take advantage of this.

**SMOKING:** Smoking is NOT allowed on any transportation provided by AFC Vacations.

**NOT INCLUDED IN THE TOUR PRICE:** Items of a personal nature such as laundry; telephone; mini bar; alcohol; beverages & meals not included in the itinerary; gifts; optional excursions; travel insurance; airline excess bag fee; passport, visa, & vaccination charges; tips to your tour manager, driver, local city guides, and cruise ship staff.

**LAND ONLY:** If an AFC vacation is purchased "Land Only" where the customer provides their own airfare, the tour or cruise begins and ends at the first & last hotel or at the pier. Any penalties arising from a schedule change or cancellation made by AFC or any suppliers will be at the client's responsibility & expense. Note: Home pick-up is not included on Land Only packages.

**CALIFORNIA "SELLER OF TRAVEL":** AFC Tours Inc. (DBA AFC Vacations) is a registered member of the State of California's "Seller of Travel" program CST# 2015544-40. In accordance with State regulation, AFC Tours maintains a trust account into which all tour deposits and final payments are deposited.

**NOTE:** AFC includes all airline taxes, fees, and fuel surcharges in our vacation pricing that include AFC arranged airfare. Only cruise line port taxes and fees are extra and in addition to the prices quoted. However, please understand that when you book and deposit a tour with AFC, we are reserving (not purchasing) the airfare for you at that time. The actual purchase of this airfare will occur sometime after final payment. AFC reserves the right at time of final payment, to pass along any increases in air, city, or hotel taxes and/or added fuel surcharges that occurred after **August 15, 2018** when this pricing was finalized. Gateway arrival & departure cities, airline, routing, and business class air are subject to availability and change and/or deletion without notice. Regional airports used interchangeably. Returned checks and late payments are charged \$35. Efforts have been made to produce this information accurately. We reserve the right to correct errors. Prices, exchange rates and conditions in this brochure are effective as of **August 15, 2018** and supersede those in any previous publications.

Passengers originating from different cities and/or traveling with other passengers are not guaranteed to be on the same flights. Order of events & routing may change. It is not possible to provide individual assistance to a tour member for walking or personal needs. Frequent Flyer Miles are not available on all AFC group fares & we can't assist in obtaining this.

**RESPONSIBILITY-Consumer Disclosure Notice:** Please read these terms & conditions carefully, as your deposit and payment for a trip constitutes consent to all conditions and general information contained in this brochure. These trips are arranged by AFC Tours Inc. (AFC). It has made the travel arrangements as agent for the transportation carriers & other suppliers (SUPS) of services connected with the tour, all of which are independent contractors. AFC in no way owns or operates the vehicles or facilities to be used during the trip, and does not guarantee or assume responsibility for the acts and or omissions of SUPS, their employees, agents, bankruptcy, etc. All bookings are accepted subject to the conditions imposed by SUPS and AFC, including airline, cruise, rail, motorcoach, hotels, restaurants, insurance, & other companies, firms or persons involved with the trip. AFC will make no refund in the event of their delay, cancellations, omission, overbooking, strike, force majeure, or for elements of the package not used by the customer. In addition, if high or low water levels on the river in any way delay, compromise, change the itinerary, or cause the cancellation of this cruise, AFC Tours is not responsible for any loss or damages. If there is a difference between the AFC conditions and those published by a SUP, the conditions of SUP shall apply. Price quoted is per person double occupancy. AFC reserves the right to change the hotel, advertised tour manager, cruise host, itinerary, or airline, or adjust rates whenever in its sole judgment conditions warrant, or if AFC deems it necessary for your comfort, convenience or safety. Trips outside the USA require a valid US passport. You are responsible for, & release AFC from, any passport, visa, vaccination requirements, & safety conditions in travel destinations. For medical information, call the U.S. Public Health at 800-232-4636 or [www.cdc.gov/travel](http://www.cdc.gov/travel). Call the State Department for travel advisories at 202-647-5225. AFC reserves the right to decline to accept any person as a member of the tour, or to require any participant to withdraw from the trip at any time who presents a significant risk to the health or safety of himself or others which cannot be eliminated or reduced to an acceptable level by AFC's reasonable accommodation. AFC reserves the right to correct an error in the advertised price prior to your departure. A contract is made when your reservation and payment are accepted by AFC of San Diego, CA and any dispute shall be governed by California law & subject to the jurisdiction of the County of San Diego, CA. In calculating the cost of your trip, AFC has relied on your consent to these terms & in the absence of this release, the trip cost would have been higher. AFC will not be responsible to any person for expense, loss of time, money or other circumstance resulting from a change in itinerary or change of tour arrangements. AFC also reserves the right to cancel a tour (including guaranteed tours) prior to departure and in such case all payments made to date will be refunded & shall constitute full settlement. AFC reserves the right to alter its refund policy when a large amount of cancellation is due to a terrorist act, war, regional hostilities or lack of transportation. Due to lack of skycaps, luggage service at airports cannot always be provided in which case you would have to transport your own bag.